

# Blue Bears Playscheme

## Contract & agreement with – Parents

- I consent for my child to attend Blue Bears Playscheme. I understand that the club has policies and procedures (which are available for reference at the club), and that there are expectations and obligations relating both to the club and to myself and my child, and I agree to abide by them.
- I understand that Blue Bears Playscheme is a play setting and that whilst my child is there Blue Bears Playscheme is legally responsible for him/her.
- Once my child arrives at Blue Bears Playscheme he/she will be in the care of
- Blue Bears until collected and signed out by an authorised person.
- My child will be provided with a snack and drink whilst at the club unless otherwise requested.
- I will notify the club before the start of the session if I'm collecting my child from school on a day that he/she is booked to attend the club. I understand that I will be charged for the booked session/contract days.
- I understand that I will pay for all contracted days that I signed up for at the start of my registration whether my child attends or not unless I have made other arrangements with the manager.
- The current fees are £9.00 - £10.00 per child per session, depending on the club your child attends (no reduction)
- **Method of making payment (We no longer accept Cash)**
- Bank transfer, child care vouchers, via phone using our card machine or pay pal
- Payments are weekly or fourth nightly, unless you have made arrangements with the manger for monthly payments (You will need to pay 2weeks deposit)
- payments should be paid weekly at the end of each week. Or Fortnightly Failure to pay on time will result in a late payment charge of £2.00 per day. Failure to pay within 5 days will result in your child being excluded from Blue Bears until payment is received
- Appointments I understand that if my child has a Dr or Hospital appointment on their book days, I will need to show proof of this or contact the manger of the club (so staff are not looking for your child to the manager at the club in advance otherwise. I will be charged for the booked days.
- Club fees will go with inflation (however we try to keep cost low if possible)
- It is parent's responsibility to keep the club manager informed of any alterations to the information regarding my child (contact details, medical conditions,).
- Blue Bears Playscheme closes at 5.45pm -6.30pm (depending on club)
- If, due to unforeseen circumstances, I am going to be late, I will contact the manager/deputy by a reasonable time or as soon as possible. If I do not collect my child by closing time of that club, I will pay a charge of **£5 every 10 minutes** to cover the costs of the staff that are legally required to supervise my child.

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- If I do not collect my child by the time of that club and the staff unable to reach me or any of my emergency contacts, I understand that Blue Bears Playscheme will follow its

### **Uncollected Children Policy:**

- this will involve contacting the Police/child Social Services.
- It is your duty to notify Blue Bears of any person who has been denied, legal access to the child
- Whilst Blue Bears Playscheme tries to ensure the safety and security of children items, I understand that they cannot be held responsible for loss or damage to my child's property whilst at the Club.
- I have read the club's Behaviour Management Policy and agree to its terms and appreciate that in some circumstances it may be necessary to exclude my child from the club, and I will pay for any missed sessions unless otherwise agreed with the manager.
- If there are any accidents or incidents at Blue Bears Playscheme involving my child,
- I will be informed.
- If my child has an accident at the club, he/she will be treated by a qualified first aider and I will be informed as soon as possible. If my child needs urgent medical treatment and I am unavailable, a member of staff from Blue Bears Playscheme will sign any consent forms necessary for treatment on my behalf, as stated on the club's Medical Form.
- If your child becomes unwell due to current situation this being Covid-19 you will need to come for your child as soon as possible (staff will monitor your child, who will be isolate away from others in the club)
- You will need to follow the Government guide line on Covid (let us know soon outcome)
- Any Information held by Blue Bears Play scheme regarding my child will be treated with the greatest confidential, however, in certain circumstances, for example if there are child protection concerns, I understand that the club has a legal duty to pass certain information on to other agencies, including Police, Social Services and Health care professionals.
- I understand that aggressive and abusive behaviour towards staff will not be tolerated. I have read and understood the above terms and conditions and I agree to abide by
- All our policies are on the website to read or download for print
- (if you would like a copy of any policy's please ask a member of staff)

Parents /Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Club manger (signed) \_\_\_\_\_